



Nottingham Northern Swimming Club Emergency Procedure for Dealing with Serious Accidents

Introduction:

Nottingham Northern Swimming Club recognises that even in the most controlled of circumstances accidents and emergencies can and do happen. Our approach is to assess and minimise risk and ensure safety of everyone. We promote information and training on safe practices and learn from any incidents that do happen. This procedure sets out our approach.

Procedure Detail:

1. Ensure all teaching and coaching staff are aware of the Normal Operating Procedures (NOP) and emergency operating procedure for all pools being used. This occurs during induction of all poolside volunteers on all Leisure Centres the club accesses.
2. In the event of a serious accident or emergency at the pool, the following procedure is to be followed:
 - Inform the most senior coach in charge immediately
 - Ensure everyone is safe
 - Inform the centre staff who will assess the situation and follow their emergency plans in the NOP of that Leisure Centre
 - The swimmers parents must be contacted immediately.
 - The session coach and lane coaches must assist the lifeguards as much as is practical.
 - Should the pool need to be evacuated the coaches should help the lifeguards to clear the pool of swimmers
 - Should the building need to be evacuated the coaches should help the lifeguards to clear the building of club swimmers and the session coach should ensure the register is taken with him/her and check club swimmers against the register once outside the building.
 - Should any club swimmer be missing, then this must be reported to the centre staff immediately.
3. All serious accidents are to be verbally reported to the head coach and to the chair of the committee immediately

Nottingham Northern Swimming Club
Harvey Hadden Sports Village
Wigman Rd
Nottingham
NG8 4PB



4. All incidents must be recorded in the club accident/incident book held with the register at all sessions
5. The committee are to be made aware of any serious accident or injury
6. Serious incidents which could possibly give rise to threat of legal action must be reported to ASA insurance brokers immediately. Do not accept liability for any incident as it occurs as this is breach of our insurance policy.
7. The most senior coach at poolside is to be responsible for implementing emergency plans as set out within each pool emergency operating procedure.

Updated KR October 2015

