



Harvey Hadden Sports
Village
Wigman Road
Bilborough
Nottingham
NG84PB

JOB DESCRIPTION CLUB HEAD COACH

Responsible to:

Nottingham Northern Swimming Club Management Committee

Annual appraisal with: Chair of Nottingham Northern Swimming Club

Qualifications:

The club coach will hold a minimum Level 2 ASA Teachers Certificate.

It is desirable but not essential that the Club Coach will hold an ASA Club Coach Certificate.

Skills Required:

A good communicator.

Ability to motivate swimmers, coaches and volunteers.

Show an appropriate level of technical knowledge of swimming.

Good leadership and organisational skills.

Main Duties:

Develop, update and deliver with the help of a coaching team a rolling 12 month forward training programme for all of the swimmers.

Ensure that the necessary training sessions are prepared for the appropriate lanes.

Assess and move swimmers into particular lanes according to their ability within the club.

Attend all appropriate competitions in conjunction with supporting team of coaches.

Encourage swimmers to attend appropriate competitions, prepare the team sheets for galas within the club and outside the club.

Ensure that the record of personal bests of swimmers is kept up to date.

Lead regular coaching meetings encouraging coaches and teachers to improve and obtain ASA qualifications.

Attend to other such general duties associate with the post of Club Coach including attending management meetings of the club.

Be aware and understand the facility Emergency Action Plan and Normal Operating Procedures (EAP & NOP).

To follow and promote the ASA Child Protection Policy.

To ensure that health and safety standards are complied with and that there are the safe numbers of coaches to swimmers and each pool has a life guard.